

Easy Organizer Suite™
Threads Organizer™ Module Pack
easythreads™ Module

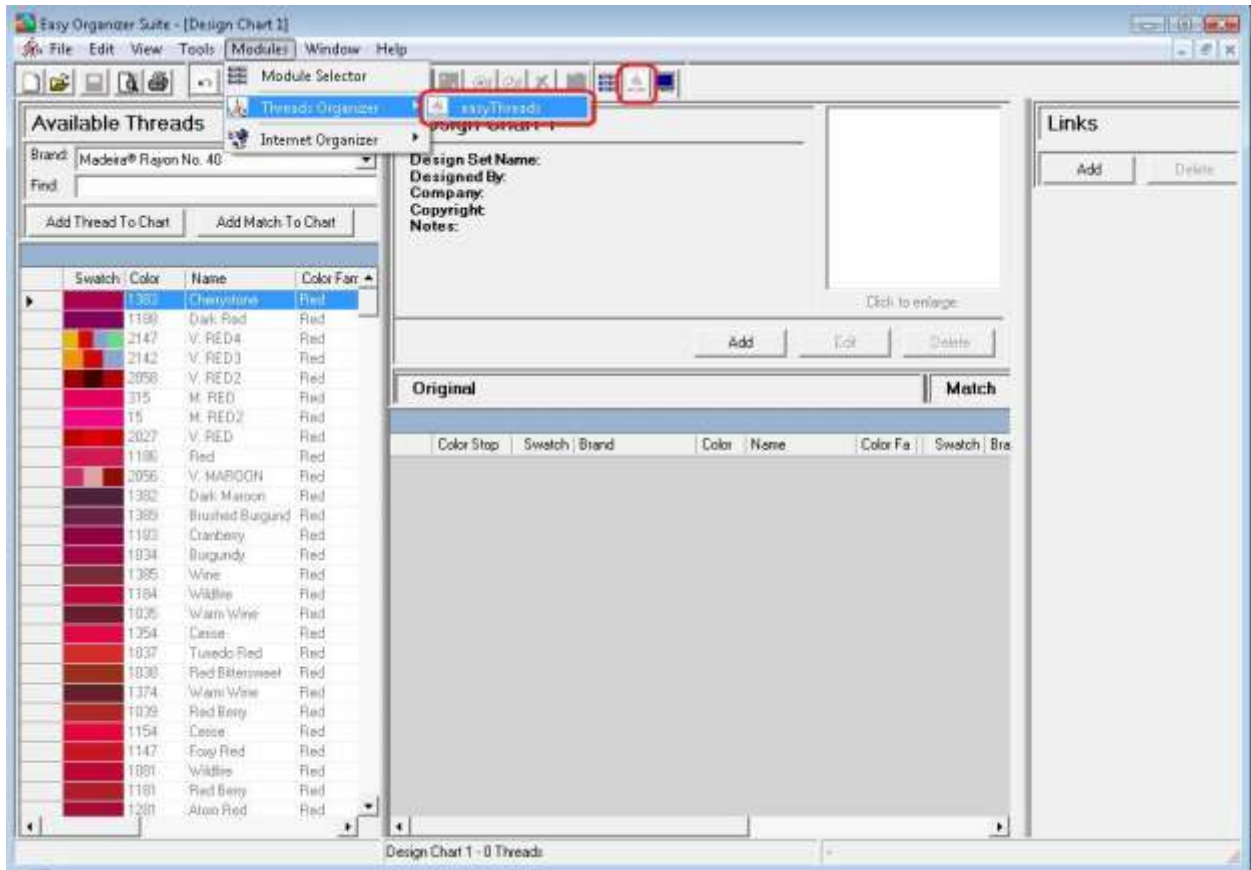
Lesson 7 - How to Create a Master Thread Chart

Welcome to the **easythreads™** Lessons series. As you follow through each lesson, you will learn new and exciting aspects of the **easythreads™** Module and by the end of the series you will be an expert! Each lesson will build on the last, so be sure to go through the series in order. Our seventh lesson will show you how to create a Master Thread Chart.

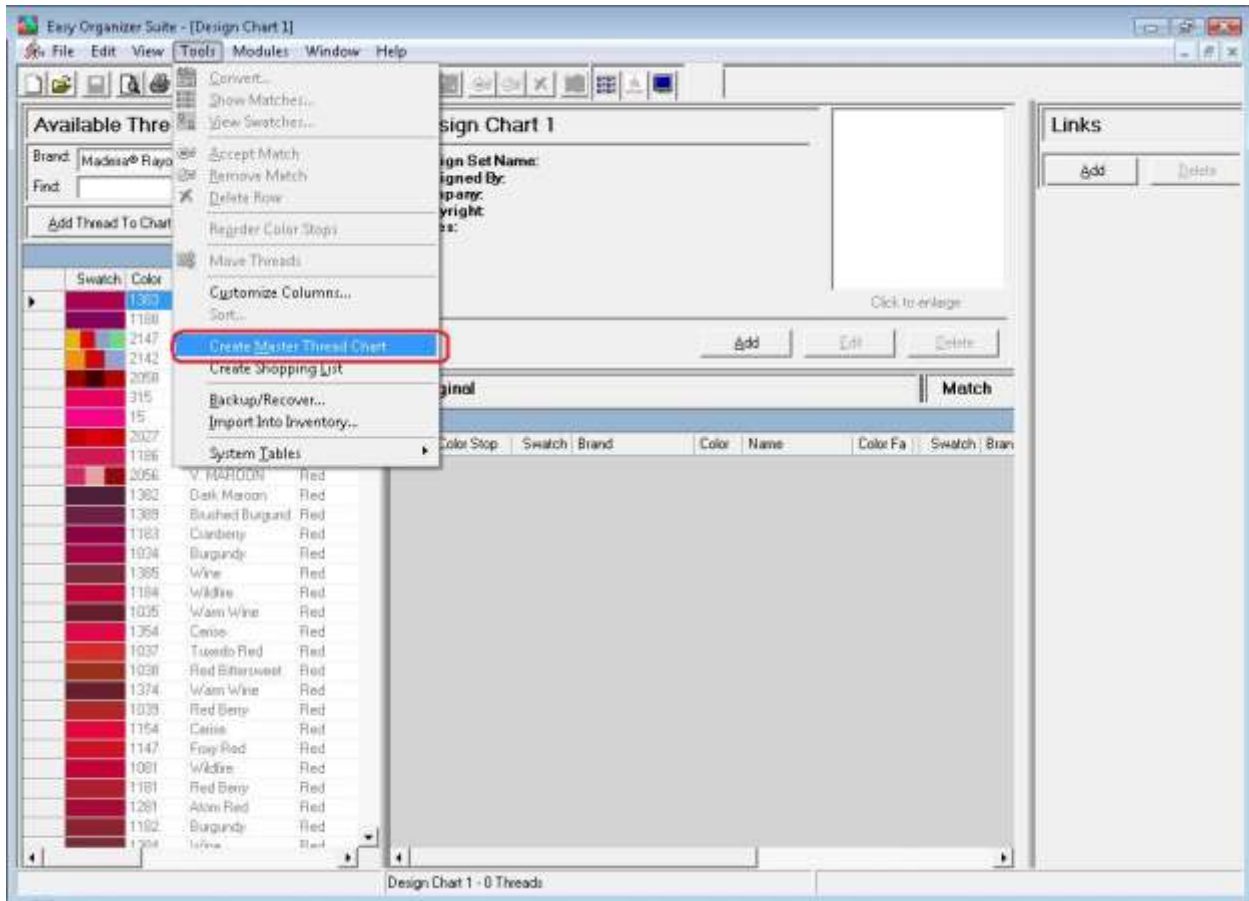
The Master Thread Chart is a compilation of all the threads in a set of charts with no duplicates. This is helpful when you are going to stitch out a set of embroidery designs and want to gather all of the threads for all of the designs.

Create a Master Thread Chart

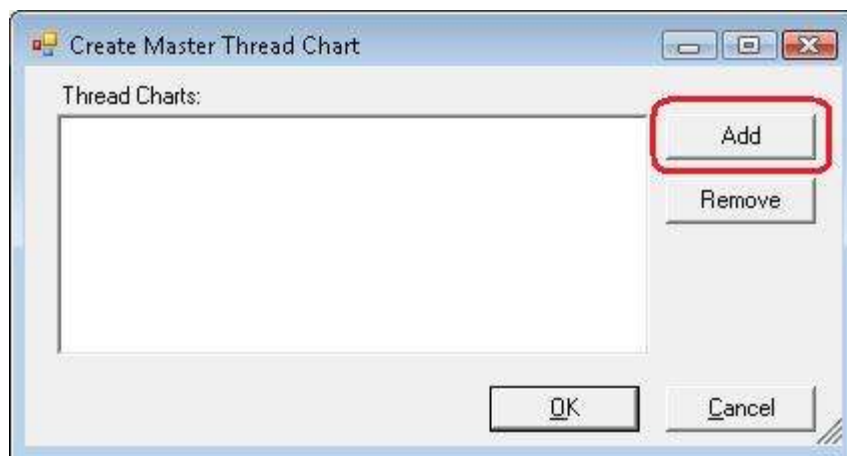
1. To begin, open **Easy Organizer Suite™** and select the **easythreads™** Module. If you are not already in the **easythreads™** Module, then select Modules → Threads Organizer → easythreads from the menu, or you can click on the **easythreads™** icon in the toolbar.



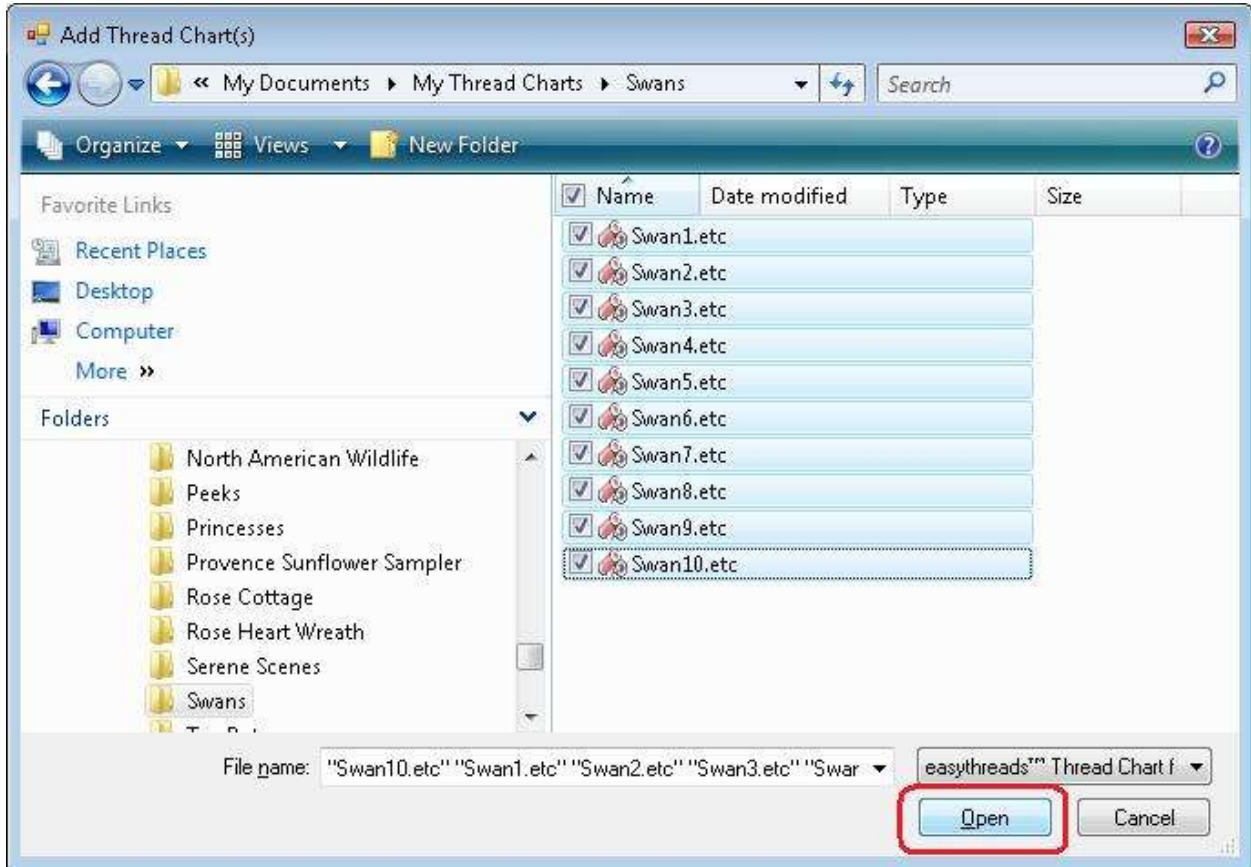
2. To open the Master Thread Chart form, select Tools → Create Master Thread Chart.



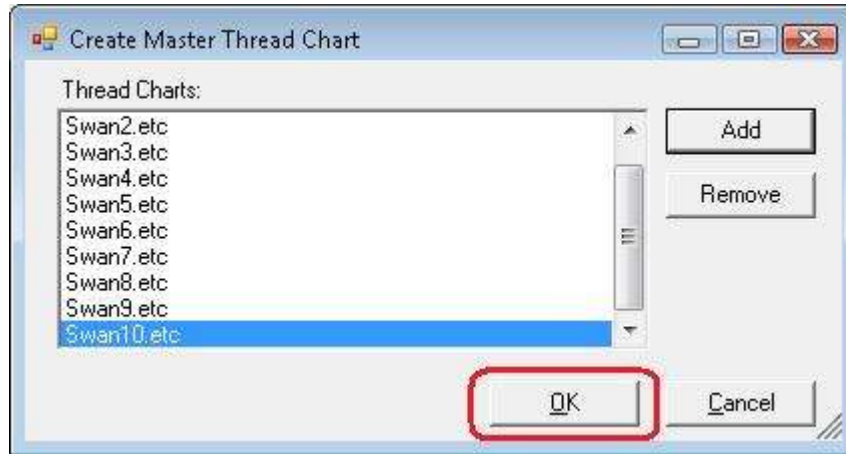
3. The Create Master Thread Chart will open. To add Design Charts to gather the threads from, click on the Add button.



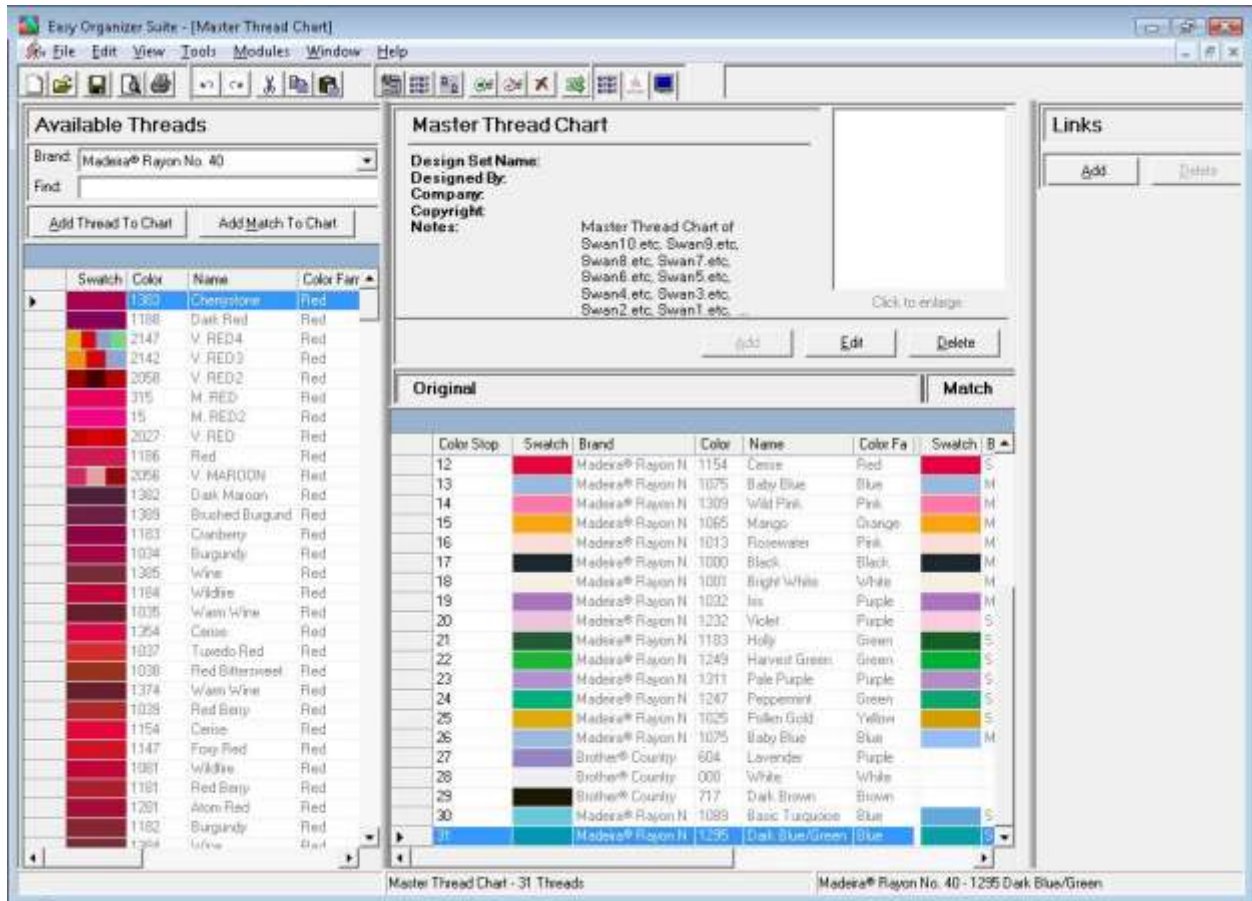
4. The File Dialog form will open. Select all of the Design Charts that you want to include in the Master Thread Chart. For this lesson, we'll choose all of the Free Swan Designs from the Easy Organizer Suite website. Click on the Open button to include the Design Charts.



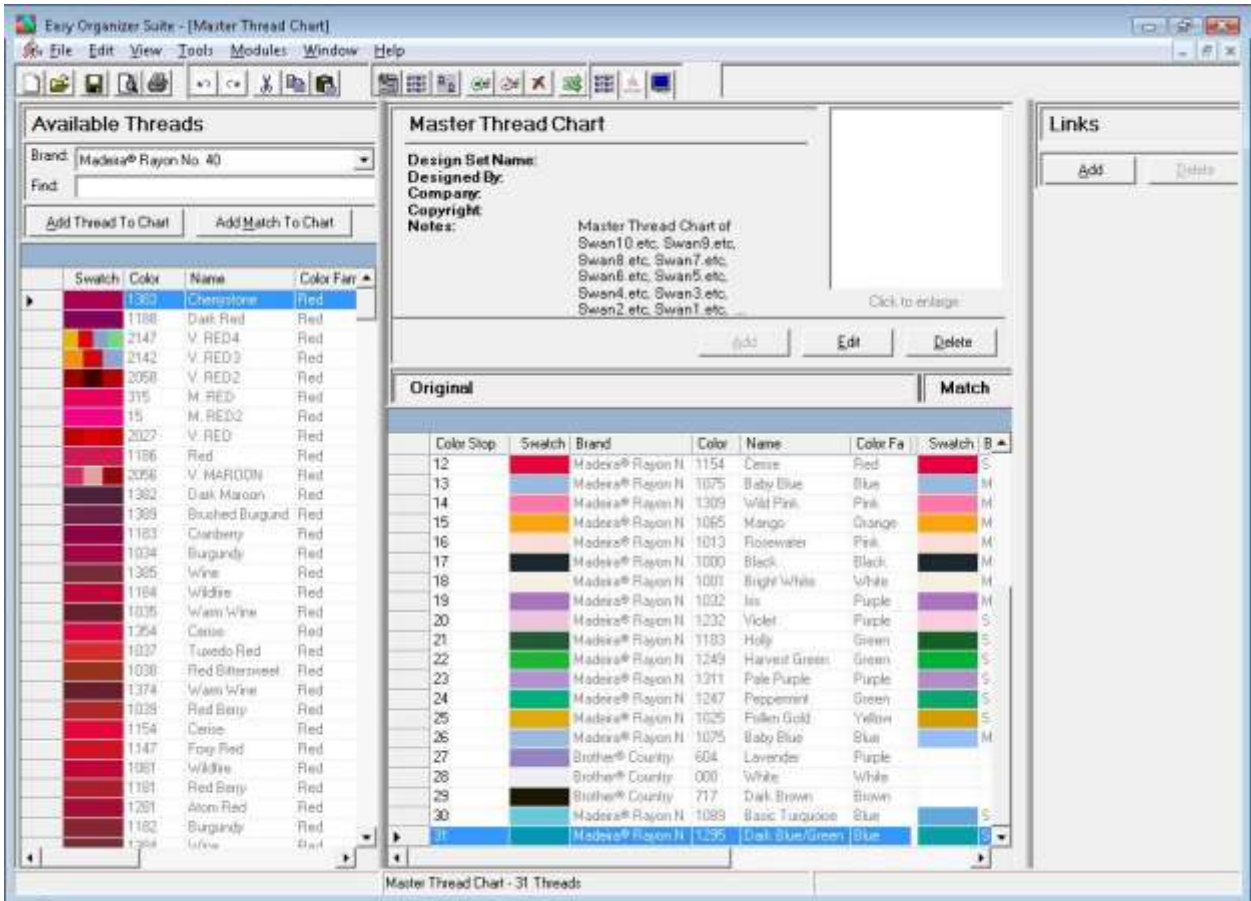
5. Now you'll see all the Design Charts that you selected in the Thread Charts area. If you would like to remove any, select them and click on the Remove button. When you have all the Design Charts in the Thread Charts area that you want to use to create the master thread chart, then click on the OK button.



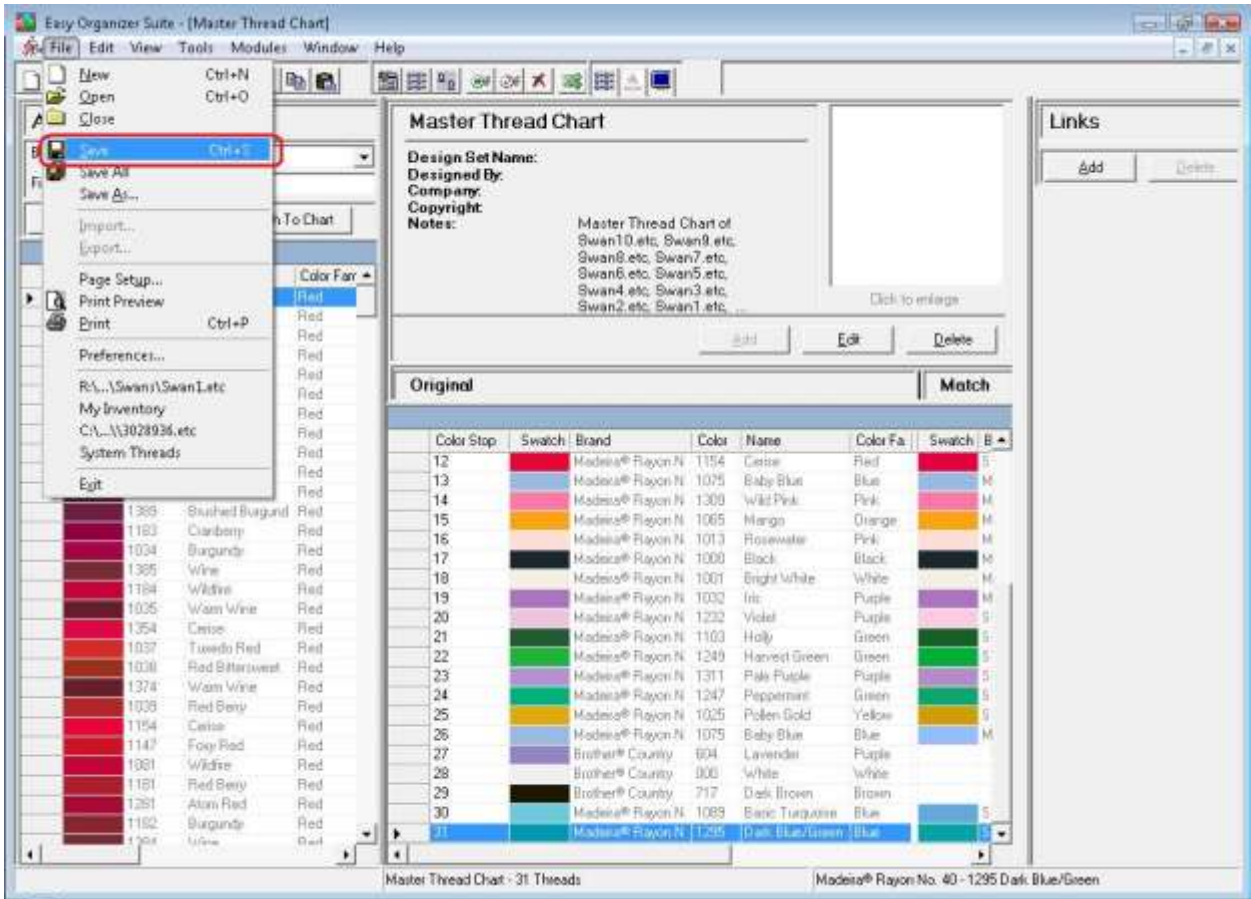
- The system will gather all of the threads and their matches and put them into a new Design Chart. Any duplicates will only be listed once. You will notice that in the Notes section, the design chart file names have been listed.



- You can now use the new Design Chart just like any other Design Chart. You can sort the rows, change the information, print it, etc.



- Be sure to save your new Master Thread Chart. Select File → Open from the menu, or click on the Save icon in the toolbar.



Congratulations! You have finished Lesson 7. You are now ready to move on to Lesson 8 – How to Create a Shopping List.